



**HARBORNE**  
**ACADEMY**  
ASPIRE.**BELIEVE**.ACHIEVE

# Admissions Policy

**Date Policy due to be reviewed: September 2016**

**Full Governing Body**

## **Admissions Policy**

Students are admitted to Harborne Academy each year with regard to Birmingham Education Authority's policy up to the standard limit of 120 places

### **Criteria for Admissions**

1. Students who are looked after by the Local Authority (Children in Public Care); who will be guaranteed a place at their nearest community school if it is not possible to meet any of their preferences.
2. Children with a statement of educational needs and/or disabilities as defined by the Code of Practice, who will be allocated a place at their nearest community school if it is not possible to meet any of their preferences.
3. Students who have elder brother and sisters who will still be in attendance at the school in September of the current academic year.
4. Students who live nearest the school by straight line measurement.

### **Waiting list**

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### **Appeals**

All students not offered a place at the school have a right to appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

### **In Year Applications**

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

### **Visits to School**

Prospective parents are welcome to visit the school at any time during the school day by appointment. An Open Morning for prospective parents is held in the Autumn Term.

<http://www.birmingham.gov.uk/schooladmissions>